



Are you traveling abroad for the summer?

Do you need an American passport?

Office of Congressman Charles Gonzalez will Host a

Passport Workshop

Saturday, May 1, 2010

1 PM – 3 PM

Our Lady of the Lake University - Providence Hall

411 Southwest 24th Street

San Antonio, TX 78207-4689

Parking Will be Available in Lot E (Ayres Lot) and Lot F (Flores Lot)

([Click Here for Directions](#))

([Click Here for a PDF Map of the Campus](#))

To apply for a U.S. Passport, please bring with you:

1) Evidence of U.S. Citizenship

Primary Evidence of U.S. Citizenship (One of the following):
<input checked="" type="checkbox"/> Previously issued, undamaged U.S. Passport
<input checked="" type="checkbox"/> Certified birth certificate issued by the city, county or state*
<input checked="" type="checkbox"/> Consular Report of Birth Abroad or Certification of Birth
<input checked="" type="checkbox"/> Naturalization Certificate
<input checked="" type="checkbox"/> Certificate of Citizenship

2) Present Identification

Primary Identification (One of the following):
<input checked="" type="checkbox"/> Previously issued, undamaged U.S. passport
<input checked="" type="checkbox"/> Naturalization Certificate
<input checked="" type="checkbox"/> Valid Driver's License
<input checked="" type="checkbox"/> Current Government ID (city, state or federal)
<input checked="" type="checkbox"/> Current Military ID (military and dependents)

3) Two Passport Photos (Optional)

The US Postal Service will have cameras available to provide passport photos at a price of \$15 per person.

If you choose to bring your own photographs, they must be:

- Identical
- In color
- 2 x 2 inches in size
- Taken within the past 6 months, showing current appearance
- Full face, front view with a plain white or off-white background
- Between 1 inch and 1 3/8 inches from the bottom of the chin to the top of the head
- Taken in **normal street attire**:
- Uniforms should **not** be worn in photographs except religious attire that is worn daily
- Do **not** wear a hat or headgear that obscures the hair or hairline
- If you normally wear prescription glasses, a hearing device, wig or similar articles, they **should** be worn for your picture

- Dark glasses or nonprescription glasses with tinted lenses are **not** acceptable unless you need them for medical reasons (a medical certificate may be required)

See [Quality Requirements for Passport Book & Passport Card Photographs](#)

4) Applicable Fees

See [Current Passport Fees](#) and methods of payment.

For more information, please feel free to contact our office at 210-472-6195 or visit the [U.S. State Department's website](#).